

PTA Minutes - AGM 22nd September 2025 2.30pm Over Peover Cricket Club

In attendance - Natasha Lee, Gareth Woods, Mrs Munro (Principal) Jamie Pearson, Shelley Woods (School Governor, PTA Liaison) Mike Mason, Anna Hopkinson, Vicky Johnson, Jess Dobell, Anna Curtis, Sophie Board.

21 days' notice was previously given by the Peover Superior PTA Secretary via WhatsApp and the School Newsletter clarifying the date, time and location of the Peover Superior PTA Annual General Meeting. The agenda was published in advance on Friday 19th September 2025 alongside the school newsletter. All nominations for Committee positions were invited to be emailed to the PTA mailbox ahead of the AGM.

As per the Parentkind PTA national constitution all 4 current Peover Superior PTA Committee Members are required to resign their posts to enable a new Committee to be elected by those in attendance at the AGM. This was explained at the beginning of the meeting in terms of compliance with national regulations.

The new Committee will be streamlined with the Secretary & Treasurer roles combined and will be reflected in the Peover Superior Endowed Primary School PTA Constitution which is available to view on the PTA section of the school website.

Only three nominations were received via email to the PTA mailbox and as a result your new PTA Committee is as follows;

Chair - Natasha Lee was re-elected unopposed

Vice Chair - Jamie Pearson was elected unopposed

Secretary & Treasurer (new role) - Gareth Woods was elected unopposed

Apologies for Absence - Naomi Edwards, Ian Curtis, Katie Hodson, Gail Daly Brown, Danni Stuart, Claire Stockley-Payne, Janna Whitworth, Charlotte Flower, Danielle Shawcross

Minutes of Previous PTA Meeting 13th February 2025 - These were previously circulated via WhatsApp and are also on the PTA section of the School Website. The minutes were accepted as a reflection of the meeting.

Chair's Comments & 2025/2026 Events - Presented by Natasha Lee - The following events have now been arranged after consultation with the Principal. An explanation of each event was provided with the caveat that additional events can be added as long as there is minimal impact upon the working day of the school. Natasha thanked the pool of parents who make these events possible, as without this level of support the events would simply be impossible to sustain.

23rd October 2025 - Halloween Party with Spikey Mike
5th December 2025 - Breakfast with Santa
12th March 2026 - Mothers Treat
17th April 2026 - Spring Event (Springilicious)
17th June 2026 - Fathers Treat
10th July 2026 - Summer BBQ

Sophie Board agreed to progress pebble painting whereby thematic painting of pebbles would then to be laid into a pathway.

Treasurers Report - Presented by Gareth Woods - The PTA bank account balance currently sits at £4023.46 This is now a fantastic financial position bearing in mind that this time last year the balance was less than £200. An overview was given in relation to the Peover Superior PTA Lottery which has a very low take up at present, with 20 current players. It was agreed that the PTA Lottery needs to be advertised wider otherwise it may be discontinued. A new poster will be created with fresh ideas to be explored in terms of promotion. Easyfundraising was discussed as this is a very easy way for parents to raise much needed funds for our wonderful

school. It was noted that the number of new sign ups to Easyfundraising were very positive indeed but we must encourage those who have signed up to physically use it. Anna Curtis agreed to create a short video to demonstrate how simple Easyfundraising is to use.

Principal's Submission - Mrs Munro - Concern was raised by the Principal at the lack of parent volunteers who actually assist in the setting up, running of events, and the tidying up afterwards. The Principal has noted that it always seems to be a recurring group of the same people offering their assistance. It was agreed that we will all look at options to co-opt fresh volunteers which will lighten the load for all involved and make our events even more successful. The School Council have suggested that lockers would be a welcome addition within school. It was agreed that the PTA would support this initiative alongside other funding streams that were openly discussed. Mrs Munro thanked the PTA for the financial support provided for the Grandparent's Day to be held on 3rd October and asked for PTA support at the event itself. This will be managed via the PTA WhatsApp group.

Any Other Business - A discussion took place re future events and dietary requirements. It is acknowledged that the PTA has made every effort to cater for dietary requests e.g., vegetarian chilli, vegetarian BBQ options etc, however due to a complete lack of take up, funds and food have ultimately been wasted. It was agreed that these efforts will now cease as they are financially non-viable.

An open discussion was held in relation to PTA events in the evening. One significant factor against this is the impact upon the teaching staff who would have to undertake additional hours to keep school open. An alternative would therefore be to host such events elsewhere but as was found last year with the quiz night that was cancelled due to a lack of uptake, the effort involved simply does not make it viable. It was agreed that, for now, events would continue to be incorporated into, or just after, the school day concludes.

It was also proposed that the Peover Superior Endowed Primary School PTA constitution is amended to require that a new PTA Committee will be elected every second year, on the basis of the school being so small, and giving us 2 years continuity from now, enabling more time to recruit new PTA member parents from each class. In addition, the quorum required for attendance at the AGM can be reduced to 8 as the committee only has 3 members. Both of these proposals were supported by those in attendance.

A brief discussion was held in relation to the PTA bank accounts held with Royal Bank of Scotland. The treasurer is able to pay monetary notes into the accounts with ease but coinage is problematic. The Principal has agreed that coinage will be stored in the school safe, clearly marked PTA, and will be used for sundry and low value expenses, overseen by the treasurer.

Date of Next Meeting - It was agreed that a date did not need to be confirmed at this time as the PTA WhatsApp group is working well in terms of regular dialogue and a meeting can be arranged in due course as and when necessary.